

Club / Society: Archery

Event / Activity: Training (Club Training)

Date of Activity: N/A (Weekly Training)

RA Completed By: Charlie Freeman

Location of Event / Activity: York St John University Sports Park (Pink Pitch on North Field)

Date of Risk Assessment: 01st December 2016

RA Verified By (SU Use Only):

Hazard	Who May be Harmed?	Risk Score (without EC)	Existing Controls (EC)	Risk Score (with EC)
Being shot with an arrow	Instructor / Participants	15	<ul style="list-style-type: none"> ▪ The shooting zone will be cordoned off to all participant ▪ Point arrows at floor or target at all times. ▪ No deliberate wide or high arrows ▪ Safety line in place, all participants must remain behind the line until all arrows have been fired. ▪ Wait until instructed to collect arrows from the target ▪ No standing directly behind anyone withdrawing arrows from the target ▪ 	
Trip / trip / fall in the archery area	Instructor / Participants		<ul style="list-style-type: none"> ▪ Ensure all participants behave appropriately while within the archer area. 	
Walking into arrows	Instructor / Participants		<ul style="list-style-type: none"> ▪ Walk slowly down the sides to the target. DO NOT walk directly to target. ▪ Don't stand directly in front of target whilst removing arrows. ▪ Suitable shoes to be worn, (no open toe / sandals) 	
Catching Hair and Jewellery	Instructor / Participants		<ul style="list-style-type: none"> ▪ Advise all participants to tie up long hair ▪ Advise all participants to remove all jewellery prior to session. 	
Bruising on arm	Instructor / Participant		<ul style="list-style-type: none"> ▪ Advise to wear long sleeve tops. ▪ Advise on arm position if needed. ▪ Arm braces are available if needed 	
Lost Arrows	Instructor / Participant / Another user	15	<ul style="list-style-type: none"> ▪ Ensure arrows are counted before and after the session. ▪ If there are missing arrows, they must be found before leaving the site ▪ If an arrow remains missing it must be reported to YSJU Sports Park Staff 	

			<p>immediately.</p> <ul style="list-style-type: none"> ▪ A safety net will be in place to catch overreaching arrows. 	
Hyperthermia / Hypothermia and exposure			<ul style="list-style-type: none"> ▪ Ensure the participants are dressed accordingly for the weather (Gloves / Scarves / Sunscreen) ▪ Ensure the participants bring fluids to remain hydrated 	

Risk Assessment Severity and Likelihood Matrix

		Severity					
		Minor Injuries or discomfort, no medical treatment or measurable physical effects	Injuries or illness requiring medical treatment, temporary impairment	Injuries or illness requiring hospital admission	Injury or illness requiring hospital admission, injury resulting in permanent impairment	Fatality	
		Not Significant (Severity = 1)	Minor (Severity = 2)	Moderate (Severity = 3)	Major (Severity = 4)	Severe (Severity = 5)	
Likelihood	Expected to occur regularly under normal circumstances	Almost Certain (Likelihood = 5)	Medium (Risk = 5)	High (Risk = 10)	Very High (Risk = 15)	Very High (Risk = 20)	Very High (Risk = 25)
	Expected to occur at some time	Likely (Likelihood = 4)	Medium (Risk = 4)	High (Risk = 8)	High (Risk = 12)	Very High (Risk = 16)	Very High (Risk = 20)
	May occur at some time	Possible (Likelihood = 3)	Low (Risk = 3)	Medium (Risk = 6)	High (Risk = 9)	High (Risk = 12)	Very High (Risk = 15)
	Not likely to occur in normal circumstances	Unlikely (Likelihood = 2)	Low (Risk = 2)	Low (Risk = 4)	Medium (Risk = 6)	Medium (Risk = 8)	High (Risk = 10)
	Could happen but probably never will	Rare (Likelihood = 1)	Low (Risk = 1)	Low (Risk = 2)	Low (Risk = 3)	Low (Risk = 4)	Medium (Risk = 5)

Please note that this risk assessment has been completed using the above matrix to calculate severity, likelihood and overall risk scores.

If you have any questions in regards to the completion of your risk assessment please contact k.swales@yorksj.ac.uk (Sport) or v.firth1@yorksj.ac.uk (Societies)